



Name: House:

Completion of CAS

You have chosen to ignore the meetings set up for you at which I was to explain the completion process for your CAS. Here are the final documents that the IB require you to complete. Please note the following:

1. It is essential that you fully complete all parts of your CAS Student Records, including getting signatures on the Completion Certificate on the Form CAS/AEF for each activity.
2. It is essential that you can show, by the evidence contained in the learning for your various activities, that you have completed the 8 Completion Criteria at the back of your Student Record. You must show how you have completed them and where the evidence is to be found.
3. The Deadline of 5pm Friday 25th April is immovable.
4. I have strongly recommended to the other students that they should get their CAS sorted out during Half-Term, and submit it to me in the second half of this term, so that if there are any problems, they can be sorted out.
5. Do not rely on yours being right first time. I average one a year that is. If you leave it to the last minute, you will end in a mess.

If you want to come and see me to talk about your CAS, please do. The ball is in your court.